5 December 2011

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First regular session 2012
1 to 3 February 2012, New York
Item 1 of the provisional agenda
Organizational matters

Annual workplan 2012 of the Executive Board of UNDP, UNFPA and UNOPS

In accordance with decisions 96/25 and 2006/14, a draft workplan for 2012 was submitted to the Executive Board at its second regular session 2011 for discussion. The present document was prepared by the secretariat in close consultation with the Bureau of the Board and is submitted to the Board for adoption, subject to revisions as appropriate during the year.

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Please recycle

Annual workplan 2012 of the Executive Board of UNDP, UNFPA and UNOPS

First regular session: 1-3 February 2012

1. Organizational matters
   - Election of the Bureau of the Executive Board for 2012 (9 January 2012)
   - Adoption of the agenda and workplan for the session
   - Adoption of the report of the second regular session 2011
   - Adoption of the annual workplan 2012 of the Executive Board

UNDP segment

2. Programming arrangements
   - Review of programming arrangements, 2008-2013
3. Gender in UNDP
   - Oral report of the Administrator on the implementation of the UNDP gender strategy and action plan
4. Country programmes and related matters
   - Draft country programme document for the Republic of South Sudan (subject to Executive Board decision)
   - Approval of country programme documents

UNFPA segment

5. Financial, budgetary and administrative matters
   - Institutional budget estimates for 2012-2013
   - Report of the ACABQ on the institutional budget estimates for 2012-2013
   - Revision of the UNFPA Financial Regulations and Rules
   - Report of the ACABQ on the revision of the UNFPA Financial Regulations and Rules
6. Internal audit and oversight
   - Outline of the plan of action to address the recommendations in the report on internal audit and oversight activities in 2010 (decision 2011/22)
7. Country programmes and related matters
   - Draft country programme document for South Sudan
   - Approval of country programme documents

UNOPS segment

8. Financial, budgetary and administrative matters

   - Revision of the UNOPS Financial Regulations and Rules
   - Report of the ACABQ on the revision of the UNOPS Financial Regulations and Rules

Joint segment

9. Recommendations of the Board of Auditors

   - Reports of UNDP and UNOPS on the status of implementation of the recommendations of the Board of Auditors for the biennium 2008-2009
   - UNFPA report on the follow-up to the report of the United Nations Board of Auditors for 2008-2009: Status of implementation of recommendations

10. Report to the Economic and Social Council

    - Report of the Administrator of UNDP and of the Executive Directors of UNFPA and UNOPS to the Economic and Social Council

11. Other matters

Joint meeting of the Executive Boards of UNDP, UNFPA and UNOPS, UNICEF, UN-Women and WFP (30 and 31 January 2012)

Annual session: 18-29 June 2012 (Geneva)

1. Organizational matters

   - Adoption of the agenda and workplan for the session
   - Adoption of the report of the first regular session 2012

UNDP segment

2. Annual report of the Administrator

   - Annual report of the Administrator: performance and results for 2011
   - UNDP report on the recommendations of the Joint Inspection Unit in 2011
   - Statistical annex

3. Funding commitments to UNDP

   - Status of regular funding commitments to UNDP and its funds and programmes for 2012 and onwards

4. Evaluation

   - Annual report on evaluation and management response
   - Evaluation of the contribution of UNDP to strengthening electoral systems and processes and management response

- Evaluation of the contribution of UNDP to development results through partnership with global funds and philanthropic foundations and management response

5. Human Development Report

   - Update on Human Development Report consultations (GA resolution 57/264)

6. Country programmes and related matters

   - Draft regional/country programme documents
   - Extensions of country programmes

7. United Nations Capital Development Fund

   - Report on results achieved by UNCDF in 2011

8. United Nations Volunteers

   - Annual report of the Administrator

UNFPA segment

9. Annual report of the Executive Director

   - Report of the Executive Director for 2011: Progress in implementing the strategic plan, 2008-2013
   - Statistical and financial review, 2011
   - UNFPA report on the recommendations of the Joint Inspection Unit in 2011

10. Funding commitments to UNFPA

    - Report on contributions by Member States and others to UNFPA and revenue projections for 2012 and future years

11. Country programmes and related matters

    - Draft country programme documents and extensions of country programmes

12. Evaluation

    - Biennial report on evaluation (decision 2009/18)
    - Biennial evaluation plan (decisions 2009/18 and 2010/26)
    - Management response (decision 2009/18)
    - Review of the UNFPA evaluation policy (decisions 2009/18 and 2010/26)

UNOPS segment

13. United Nations Office for Project Services

    - Annual report of the Executive Director

Joint segment

14. Internal audit and oversight

- Reports of UNDP and UNOPS on internal audit and oversight activities and management responses
- Report of the Director, Division for Oversight Services, on UNFPA internal audit and oversight activities in 2011, and management response
- Annex: Report of the Audit Advisory Committee and management response to AAC report

15. Reports of UNDP, UNFPA and UNOPS Ethics Offices

- Reports of the Ethics Offices of UNDP, UNFPA and UNOPS on activities for 2011

16. Field visits

- Reports on field visits

17. Other matters

UNFPA special event (Topic to be confirmed)

Second regular session: 4-7 September 2012

1. Organizational matters

- Adoption of the agenda and workplan for the session
- Adoption of the report of the annual session 2012
- Draft workplan for 2013

UNDP segment

2. Financial, budgetary and administrative matters

- Annual review of the financial situation, 2011
- Review of the UNDP engagement in direct budget support and pooled funds (decision 2008/24)

3. Country programmes and related matters

- Draft regional/country programme documents
- Extensions of country programmes
- Assistance to Myanmar – Note by the Administrator
- Approval of country programme documents

4. Evaluation

- Evaluation of the contribution of UNDP to poverty reduction and management response
- Evaluation of UNDP assistance to conflict-affected countries and management response

UNFPA segment

5. Country programmes and related matters

   - Draft country programme documents and extensions of country programmes
   - Approval of country programmes

UNOPS segment

6. United Nations Office for Project Services

   - Annual statistical report on the procurement activities of United Nations system organizations 2011

Joint segment

7. Follow-up to UNAIDS Programme Coordinating Board meeting

   - Joint UNDP and UNFPA report on the implementation of the decisions and recommendations of the Programme Coordinating Board of UNAIDS

8. Financial, budgetary and administrative matters

   - Joint report on steps taken and progress achieved towards an integrated budget, effective 2014, including a mock integrated budget (pending agreement by the Executive Board)

9. Other matters